

Greystoke Primary School

Behaviour and Exclusion Policy

This policy has been formally adopted by the Governing Body of Greystoke Primary School.
It will be reviewed by the Governors, Head teacher in conjunction with the staff two years
from the date of signature below.

Signed..... Date.....

Review date.....

BEHAVIOUR AND EXCLUSION POLICY

INTRODUCTION

Good behaviour underpins effective teaching and learning, delivery of the curriculum and all relationships between staff and pupils. Good behaviour effects how the wider community relates to the school. Good behaviour is fostered and maintained where there are consistent standards of expectations throughout the school.

AIMS

- To create a stimulating and fun learning environment.
- To provide a happy, friendly, discrimination and bully-free environment for our children and encourage them to respect others and take responsibility for their actions.
- To provide equal opportunities for children to contribute to the school community and to engage positively with the outside world.
- To prepare and motivate our children to be life-long learners and become active members of their community.

Behaviour

Children are expected to be polite and well behaved. Examples of good behaviour will be praised and used as a model to encourage others.

Where necessary, sanctions will be used to maintain discipline.

To foster good behaviour children should always know what is expected of them and there should be a clear understanding that any deviation from accepted practice will be dealt with immediately.

Children need to understand that all staff will expect the same standard of good behaviour.

The school code is displayed in each classroom (see Appendix 1)

The school code will be re introduced at the beginning of each year and reinforced at the beginning of each term.

PSHE scheme and core learning skills will include work on behaviour for all year groups.

Rewards for good behaviour.

As we are focusing on good behaviour we need to have very positive rewards to reinforce good behaviour.

Rewards are:- □

Praising children

- Giving stickers
- Giving house points for especially good work:
- Recorded on a coloured slip the same colour as your house, collected in a house jar.
- House Captains will collect them every week from each class and add them to the whole school chart.
- The House Captains will announce the results in assembly and each month organise an extra playtime for the winning house each month.
- Giving gold ticks
- When they have achieved 5 gold ticks they receive a star and when they get 10 stars they get a certificate during achievement assembly.
- Give a good behaviour sticker at lunch which is the equivalent to a gold tick

- Sharing good behaviour with the Head Teacher
- Giving Head Teacher's award

When children achieve a whole week with less than two sanctions they have 10 minutes golden time.

Sanctions

The sanctions are clearly displayed in school to enable children to be aware of the consequences of their actions.

For failing to follow our school responsibilities the following sanctions will apply: ➤

A verbal warning

- A recorded warning (recorded on a specific sheet)
- 5 minutes time out with work, in class
- 10 minutes time out with work out of class (usually in an adjoining classroom)
- sent to the Head Teacher
- letter home informing parents
- parents, staff and child to discuss
- exclusion from school

Informal communication with parents are an essential part of the sanctions process and class teachers are to decide the appropriate time to discuss behaviour with parents.

All incidents of poor behaviour where a sanction has been given will be recorded on a weekly record sheet. These sheets will be passed to Deputy Head Teacher termly. There will be a new start every day.

Serious offences could result in;

- Child being excluded for a short fixed term
- Child being excluded for a longer fixed term, in line with LEA guidelines
- Child being permanently excluded by the Head teacher and Governors, in line with LEA guidelines.

GUIDANCE FOR STAFF

In the classroom

Create a positive, supportive and secure learning environment. Well prepared and stimulating lessons which generate good behaviour and earn respect.

- Staff should arrive before the class
- Children and staff should be organised and tidy the classroom
- Children and staff should leave the classroom tidy
- Children are expected to listen when an adult is talking
- Noise should not be at a level that destroys concentration
- Exit from the classroom should be ordered and quiet
- Maintain an interesting and well organised classroom with high expectations of the children's behaviour
- Ask a member of staff for permission to leave the room Around school Children should:
- Walk quietly
- Be courteous and polite
- Show respect for adults by letting them pass first
- Show respect for all conversations and not interrupt

Before school

- Children are organised and tidy in the cloakrooms and hang coats and bags up neatly.
- Teachers should be in the classroom before the children

Assembly

- Children should come into assembly with their class teacher and in silence.
- Children should leave assembly in the same manner

Playground

A high standard of good social behaviour is expected in the playground at all times with teaching staff and lunch time supervisors applying the rules uniformly.

- Staff should patrol all areas of the playground
- At the end of playtime children are expected to go in quickly and quietly
- During wet playtimes the children are supervised in classrooms.

Lunch time

During dinner time the same standards of behaviour is expected as during the rest of the school day.

- Lunchtime supervisors will deal with all incidents of bad behaviour and will report these to the Mid-day Manager.
- Incidents of bad behaviour will mean that children will receive a yellow slip and they will explain the incident to the teacher at the end of lunch time.
- More serious incidents are reported directly to the Head teacher.
- In the dining hall the children should be encouraged to talk quietly to the people on their table
- Not to run in the hall
- To eat their lunch observing proper eating manners

Wet lunchtimes

- All the children should be kept in the classrooms.

School Responsibilities

- Act and be aware of yours and others safety.
- Keep your hands, feet, objects and unkind words to yourself.
- Listen and respond carefully in school.
- Give and show kindness to others and their belongings.
- Enjoy and care for the whole school environment.