

Greystoke Primary School SEND Information Report

School Name:	Greystoke Primary School		
Address:	Thornton Drive, Narborough, Leicester, LE19 2GX		
Telephone Number:	0116 286 2286	Email:	office@dsatgreystoke.org
Name of Head Teacher:	Ronnie Richardson		
Website:	https://greystoke.leics.sch.uk/		
Facebook page:	Greystoke Primary School		
School Specialism:	Primary	Age Range of Pupils:	3-11
Date of Last Inspection: (OFSTED)	23/05/2023	Outcome of Last Inspection: (OFSTED)	Good
Does the school have a DSP (Designated Specialist Provision):	No		
Total Number of students with identified SEND:	70	Nos with EHCP/ Statement: 10 Nos with SEND Support Plan and SEN Intervention funding: 8 Nos with SEND Support Plan: 52	
Information on School contribution to the publication of the Local Authority's local offer	Greystoke Primary School contributes to Leicestershire's Local Offer which can be found at: www.leics.gov.uk/local_offer Information can also be found at: https://www.facebook.com/leicslocaloffer		

Greystoke Primary School – SEND Information Report

Question	Answer
What is the SEND Information Report?	The SEND Information Report will describe the types of support and provision available in Greystoke Primary School for supporting all children to reach their potential. It aims to answer questions parents / carers may have and also outlines what this would look like for children. We have broken this down into 4 sections. Firstly, what Policies the school publishes in support of SEND, the roles and responsibilities of staff in school in relation to SEND, the different levels of support for children within Greystoke Primary School and finally some Frequently Asked Questions.
What Policies you may find useful? “Policy”	• The school SEND Policy. • The School First Aid Policy • The school PSHE Policy. • The school Anti Bullying Policy. • The school Accessibility Plan. • The school Pupil Premium Policy • The school Assessment Policy • The school Marking and Feedback Policy • The school Complaints Policy All these policies are available on the school website or upon request from reception

Who are the best people to talk to in this school about my child's difficulties with learning/Special Educational Needs and/or Disability (SEND)?

"Who's Who"

If you have concerns about your child's progress you should speak to your child's class teacher initially.

- If you are not happy that the concerns are being managed and that your child is still not making progress you should speak to the SENDCO or Head Teacher.
- If you are still not happy you can speak to the school SEND Governor.

If your child is then identified as not making progress the school will set up a meeting to discuss this with you in more detail and to:

- Listen to any concerns you may have.

- Plan any additional support your child may receive.

Class/subject teacher

Responsible for:

- Checking on the progress of your child and identifying planning and delivering any additional help your child may need (this could be things like targeted work, additional support) and let the SENDCO know as necessary.
- Writing a Personalised Provision Plan (PPP), and sharing and reviewing these with parents at least once each term and planning for the next term.
- Ensuring that all staff working with your child in school are able to deliver the planned work/programme for your child, so they can achieve the best possible progress. This may involve the use of additional adults, outside specialist help and specially planned work and resources.
- Ensuring that the school's SEND Policy is followed in their classroom and for all the pupils they teach with any SEND

The SENDCO (Kerry Bishop)

Responsible for:

- Coordinating all the support for children with Special Educational Needs and/or Disabilities (SEND) and developing the school's SEND Policy to make sure all children get

	a consistent, high-quality response to meeting their needs in school. •Updating the school's SEND register (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are excellent records of your child's progress and needs. •Providing specialist support for teachers and support staff in the school so they can help children with SEND in the school achieve the best progress possible. Ensuring that you are: •Involved in supporting your child's learning. •Kept informed about the support your child is getting. •Involved in reviewing how they are doing. Head Teacher (Ronnie Richardson) Responsible for: •The day to day management of all aspects of the school, this includes the support for children with SEND. •The Head Teacher will give responsibility to the SENDCO and the class teachers but is still responsible for ensuring that your child's needs are met. •The Head Teacher must make sure that the Governing Body is kept up to date about any issues in school relating to SEND. Advisory Board Responsible for: •Making sure that the necessary support is made for any child who attends the school who has SEND.
--	---

What are the different levels and types of support available for children with SEND at Greystoke Primary School "Levels of support available for	Every child will have access to class teacher input via excellent targeted classroom teaching also known as Quality First Teaching For your child this would mean:
--	--

all children”

- That the teacher had the highest possible expectations for your child and all pupils in their class.
- That all teaching is based on building on what your child already knows, can do and can understand.
- At times the teacher may direct the class-based Teaching Assistant to work with your child as part of normal working practice.
- Different ways of teaching are in place so that your child is fully involved in learning in class. This may involve things like using more practical learning.
- Specific strategies (which may be suggested by the SENDCO or outside staff) are in place to support your child to learn.
- Your child’s teacher will have carefully checked on your child’s progress and will have decided that your child has gaps in their understanding/learning and needs some extra support to help them make the best possible progress.

- All children in school should be getting this as part of excellent classroom practice when needed.
- Specific group work within a smaller group of children.
This group, often called intervention groups by schools, may be:
- Run in the classroom or outside.
- Run by a teacher or most often a Teaching Assistant who has had training to run these groups.

With all of the above support there may still be concerns regarding your child’s progress and through consultation with yourself, the class teacher and the SENDCO the decision may be made to place you child on ‘**SEND Support**’ so that we can monitor the progress of your child more carefully and additional ‘specialist’ input may be required instead of and in addition to Quality First Teaching and intervention groups.

For you and your child this would mean:

- You will be asked to come to a meeting to discuss your child’s progress and help plan possible ways forward.
- You may be asked to give your permission for the school to refer your child to a specialist professional e.g. **a Speech and Language Therapist, School Nursing Team, Family Support, Oakfield behaviour and support specialist, Autism Outreach Support for communication and interaction, local area Specialist School outreach workers or an**

Educational Psychologist. This will help the school and you understand your child's particular needs better and be able to support them better in school. The specialist professional will work with your child to understand their needs and make recommendations, which may include:

- Making changes to the way your child is supported in class e.g. some individual support or changing some aspects of teaching to support them better.
- Support to set SMART targets which will include their specific expertise.
- An intervention group run by school staff under the guidance of the outside professional e.g. a social skills group.
- A small group or individual work with specialist.

The school may suggest that your child needs some individual support in school. They will tell you how the support will be used and what strategies will be put in place. This type of support is available for children with specific barriers to learning that cannot be overcome through Quality First Teaching, intervention groups and our best endeavours & reasonable adjustments.

The next stage of the process, if evidence shows that your child is still not making adequate progress despite intervention and support, is to investigate another layer of support in addition to what is already in place.

Specified Individual Support is usually provided via an Education, Health and Care Plan (EHCP). This means your child will have been identified by the class teacher or SENDCO as needing a particularly high level of support or small group teaching (provision will be specified by the EHC plan), which cannot be provided from the budget available to the school.

Usually, your child will also need support from a professional outside the school. This may be from:

- Local Authority central services such as the Hearing Impairment Team, Early Years Team, Specialist Teachers in Cognition & Learning Team or Autism Outreach Team or the NHS Speech and Language therapy Service.

If your child's need is complex, enduring and significant then consideration for applying to

the LA SENA for Special Educational Needs Inclusion Funding or for Statutory Assessment of your child's needs will be discussed.

Statutory Assessment for an Educational Health and Care Plan (EHCP) is a legal process which sets out the provision of support that will be provided for your child.

After the school have sent in the request to the Local Authority (with a lot of information about your child, including some from you), they will hold a panel meeting to decide whether the evidence meets their criteria (as described in the paperwork provided and/or supported by medical evidence). If this is the case they will ask you and all the professionals involved with your child to write a report outlining your child's needs. If they do not think your child needs this, they will ask the school to continue with the support and also set up a meeting to establish a SEND Support Plan (PPP Personalised Provision Plan).

After the reports have all been sent to the Local Authority (L.A). The L.A will then decide if your child's needs are severe, complex and lifelong and that they need more specified extra support in school to make good progress. If this is the case they will write an Education health Care Plan (EHCP). If this is not the case they will ask the school to continue to support at SEND level.

The ECHP will outline the provision of support required, both individual and small group interventions your child will receive from the school with the LA funding and what strategies must be put in place. It will also have long and short-term goals for your child. The additional adult/s may be used to support your child within whole class learning, run individual programme or run small groups including your child.

This type of support is available for children whose learning needs are:

- Severe, complex and lifelong
- Need more than a specified number of hours support in school

Local authority (or SENDIASS) guidance and criteria for this level of support is

	available.
How accessible is the school environment? “Frequently asked questions”	•The school is accessible to children with physical disability via ramps. •We ensure that equipment used is accessible to all children regardless of their needs. •There are double doors strategically placed around the building to allow wheelchair access. If your child requires specific equipment due to a diagnosed SEND need - we will work with the appropriate agencies to accommodate these requirements. *Please refer to the school Accessibility Plan*
How are children identified as having Special Educational Needs?	At Greystoke Primary School children are identified as having SEN in a variety of ways e.g. •Concerns raised by parents /carers •Concerns raised by teachers •Concerns raised by the child •Changes in a child's behaviour or self -esteem is affecting progress •A child finds learning difficult •A child is performing well below age related expectations •Information received from outside agencies and pre- schools e.g. speech and language therapist, Paediatricians etc....
How are parents/carers kept informed about the support the school have put in place?	Each child's education will be planned by the class teacher. It will be differentiated accordingly to suit the pupil's individual needs. This may include additional support by the teacher or teaching assistant in class.

	If a pupil has needs related to more specific areas of their education, such as reading, spelling, handwriting, numeracy or literacy skills then the pupil will be placed in a small focus group. This will be run by the teacher or teaching assistant. The length of time of the intervention will vary according to need but will generally be for a term. The interventions will be regularly reviewed by all involved to ascertain the effectiveness of the provision and to inform future planning. These interventions will be recorded on the Personalised Provision Plan (this is a record of the support and interventions, timings, and impact of the intervention). Parents are notified about these interventions by the class teacher. If you have any queries related to the interventions please do not hesitate to contact the class teacher or the SENDCo. Pupil Progress Meetings are held each term. This is a meeting where the class teacher meets with the Senior Leadership Team to discuss the progress of the pupils in their class. This shared discussion may highlight any potential problems in order for further support to be planned which will be discussed and implemented by the class teacher /SENDCo. In addition, Termly Teacher & SENCO meetings are held to jointly review and discuss initial concerns (emerging needs, the graduated approach of Assess, Plan, Do, Review, and all PPPs) progress against year group curriculum, adaptations, small steps and SMART targets. Occasionally, a child may need more expert support from an outside agency such as the Speech and Language Therapist, Educational Psychologist, AOT, Oakfield SEMH behaviour support or a Paediatrician. Referral forms are then completed in conjunction with parents/carers and forwarded to the most appropriate agency. After a series of assessments, a programme of support is provided to the school and parents/carers. The class teacher uses the programme to plan effective support for the teaching assistant to implement. The SENDCo meets with the SEND Advisory Board Member, who monitors SEN, Safeguarding and Child Protection to ensure that policies and procedures are followed.
How is the curriculum differentiated and matched to a child's needs?	When a child has been identified with special educational needs their work will be adapted

	by the class teacher to enable them to access the curriculum more easily. Teaching assistants may be allocated to work with the child in a 1-1 or small focus group to target more specific needs. If appropriate, specialist equipment may be given to the pupil e.g. writing slopes, concentration cushions, pen/pencil grips, easy to use scissors or coloured overlays for reading.
--	--

	The class teacher works with all children in his/her class. The class teacher will plan the work for the teaching assistants to implement. All support staff receive internal or external training for the areas of SEND support that they carry out.
How is progress measured?	Staff at Greystoke Primary School communicate regularly with parents. You are welcome at any time to ring up and book a meeting with the Class Teacher or SENCo where will offer advice and practical ways that you can help your child at home. If your child is on the SEN register they will have a Personalised Provision Plan (SEND Support Plan) which will be shared with you at least three times a year. The PPP's are used to highlight next steps and targets, what support has been put in place to support the child and are accessible to all adults working with your child. PPP's are written by the class teacher and both children and parents are encouraged to contribute to this process. The targets set are SMART (Specific, Measurable, Achievable, Realistic, Time scaled) targets with the expectation that the child will achieve the target by the time it is reviewed. If your child has complex SEND they may have a EHCP which means that all agencies will be invited to the Annual Review meeting to discuss updates.

How are wellbeing, personal and medical needs supported in school?

We offer a wide variety of pastoral support for children who are encountering emotional difficulties. The SENDCo leads the pastoral team, our ELSAs (Julie Walker & Jayne Woodward) run carefully planned, bespoke interventions as a 1:1 or small group activity, our Family Support Worker (Julie Walker) supports children and their families – appointments can be made through the school office.

We are a caring, understanding staff who look after our children and parents. We fully recognise that children may go through crisis in their lives for short periods of time or longer periods of time. We aim to utilise the support we are lucky enough to have in school to support all children through these times NOT just the ones identified as having SEND needs. If we feel we are unable to support them we will seek advice from appropriate agencies.

Your child's class teacher is the first person to contact with concerns about your child's overall wellbeing.

If further support is needed the class teacher will liaise with the SENDCo who will give advice/support and put a plan of action into place. This may involve support from one of our 2 emotional support assistants (ELSAs) or our family support worker.

Children with medical needs

If a child has a medical need, then a detailed Health Care Plan is compiled by the SENDCo in consultation with parents/carers and medical professionals/ school nurse (where appropriate). This is discussed with all staff who are involved with the child.

We have 21 fully trained first aiders.

If your child has a medical condition that requires medication, a meeting will be held with parents/carers, SENDCo or member of SLT, to explain our Health and Safety Policy, First Aid Policy and procedures. Parents and all staff members who agree to administer medicines will sign a medication agreement form to ensure the safety of both child and staff member.

How do children contribute to the everyday life of the school? How are their views gathered?	We encourage every child to contribute and to express their thoughts and ideas which we value, respect and celebrate. We do this in different ways throughout the school year: •In class , children are encouraged to contribute to lessons •There is a School Council meeting every half term where issues or viewpoints are discussed. •We have pupil surveys to gather ideas and opinions about all aspects of school life, well-being and safety. •Children who have PPPs (Personalised Provision Plan) discuss their targets with their class teacher. •Children with an EHCP share their views before/during the annual review meetings.
What expertise and specialist services are available through the school?	As a school we work closely with any external agencies that we feel are relevant to individual children's needs within our school including: - • Educational Psychologist • CAMHS (Child & Adolescent Mental Health Service) • Speech & Language Therapy • Medical/School Nurse • Social Care • Occupational Therapy • Paediatricians • Learning Support Service

	• Social Emotional and Mental Health outreach via Oakfield. • Early Years Specialist Teaching Team for behaviour. A Discovery Trust Educational Psychologist is purchased by our school to enable more direct work with children whose needs are not yet identifiable and quite complex (this is a limited service allocated on a yearly basis) and have not responded well to the interventions previously put in place for them. In order to help understand the pupil's educational needs better, the psychologist will generally meet with the parent during the assessment process. A report will be sent to school then to parents once this has been completed (usually after 6 weeks). He/she will offer advice to the school and parent/carers on how to best support the child to move their learning forward.
What training do staff receive?	Our SENDCo holds the National Award for SEN Coordination and has been trained in a wide range of SEN including Specific Learning Difficulties such as ASD, Dyslexia, ADHD and SEMH issues as well as strategies to support in all these areas and continues to access training opportunities throughout the year. The school has a development plan, including identified training needs for all staff to improve the teaching and learning of children including those with SEND. This may include whole school training on SEND, to ensure consistency of the school's approach and/or individual training requirements. Individual teachers and teaching assistants attend training courses directly linked to the needs of specific children in their class e.g. using visual strategies, challenging behaviour management , ASD, ADHD, emotional regulation, speech and language. Training takes place on a regular basis. If you would like to hear about the training which is currently taking place or has taken place by the staff members in the school, please speak to the SENDCo.

How are school trips and activities outside the classroom organised? How does the school ensure that pupils with SEND are included?	Activities, school trips and residential are a very important part of every child's learning experience at Greystoke Primary School. Risk assessments are carried out and procedures are put in place to enable all children to participate. It may be that an individual child requires an individual risk assessment, to ensure specific procedures are in place. If a child has an identified key-worker/LSA, he/she will accompany them on the trip. However, if this is not the case and it is deemed that an intensive level of support is required a parent or carer may be asked to accompany their child during the activity.
Does the school offer before and after school services? How does the school ensure that pupils with SEND are included	At Greystoke Primary School there is a daily breakfast club care offer. This is provided and managed by the Extended Services Team within Discovery Schools Trust. It starts from 7:45am and includes breakfast. There is also an after-school club which is available until 5:45pm and includes a light snack. There is a charge for these facilities, please contact the office for more details. Greystoke Primary School also provides after school activities run by our Sports Coach and an outside provider. Sessions are 4x per week that runs from 3:30pm until 4:30pm. There is a charge for these facilities.
How are children supported when changing schools or transferring to other education, employment or training?	We recognise that 'moving on' can be difficult for a child with SEND so we take steps to ensure that any transition is as smooth as possible. Home> Reception During the Summer Term prior to a child commencing their education parents and carers of foundation stage children are invited to attend a Welcome Meeting with the Foundation Stage teachers. The Early Years class teachers visit every pre-school setting to learn about each child and their needs. Where SEND has been identified the SENCO will also visit the pre-school setting ensuring that there is a smooth transition. For children with SEND, we encourage further transition visits to assist with the acclimatisation of their new surroundings. Reception > KS1

	Children have a familiarisation day in July where they spend the morning with their new class teacher in their new classroom. Parents will be informed of the new class teacher in the end of year report.
--	---

	•If your child is moving to another school:
--	---

- | | |
|--|---|
| | <ul style="list-style-type: none">◦ We will contact the new school's SENDCo and ensure he/she knows about any special arrangements or support that need to be made for your child.◦ We will make sure that all records about your child are passed on as soon as possible. |
|--|---|

	•When moving classes in school:
--	---

- | | |
|--|--|
| | <ul style="list-style-type: none">◦ Information will be passed on to the new class teacher IN ADVANCE and in most cases, a planning meeting will take place with the new teacher. All PPP's and relevant information, such as reports from outside agencies, will be shared with the new teacher. Where necessary, we will prepare Social Story or photographs of the new environment. |
|--|--|

	Year 6
--	----------------------

- | | |
|--|--|
| | <ul style="list-style-type: none">◦ Where possible, the SENDCo at Greystoke will meet with the SENCo at secondary schools to discuss the specific needs of your child and arrange an enhanced transition programme. This may involve specialist session for students with an ASD, as appropriate.◦ Your child will attend a small 'Transition' group in school, to support their understanding of the changes ahead.◦ Where possible your child will visit their new school on several occasions and in some cases staff from the new school will visit your child in this school.◦ We liaise closely with staff when receiving and transferring children to different schools ensuring all relevant paperwork is passed on and all needs are discussed and understood. |
|--|--|

How are resources matched to a child's needs?	The Head Teacher and SENDCo have a notional budget for SEND and allocate on the basis of the needs of the children currently in the school. •The Senior Leadership Team and the SENDCo discuss information regarding: ◦the children getting extra support already ◦the children needing extra support ◦the children who have been identified as not making as much progress as would be expected. •All resources/training and support are reviewed regularly and changes made as needed. •We ensure that all children who have SENDs are met to the best of the school's ability with the funds available. •Teaching assistants deliver programmes designed to meet groups of children's needs. •The budget is allocated on a need's basis. The children who have the most complex needs are given the most support, often involving a teaching assistant.
How do the school decide how much support is provided?	The class teacher alongside the SENDCo will discuss the child's needs and what support would be appropriate. Different children will require different levels of support in order to close the gap in achieving age-related expectations. This will be through on-going discussions with colleagues, parents and external agencies.
How can I find out about other support services?	The school office/ SENDCo/Family support worker would be happy to sign post parents to specific support services. Greystoke Primary School contributes to Leicestershire's Local Offer which can be found at: http://www.leicestershire.gov.uk/index/children_families/family/local_offer.htm: Here you will find a directory of services that may be able to help you.
What do I do if I want to make a complaint to the school?	If you wish to make a complaint, please contact the school office and request our Complaints Policy which will give you clear procedures to follow.